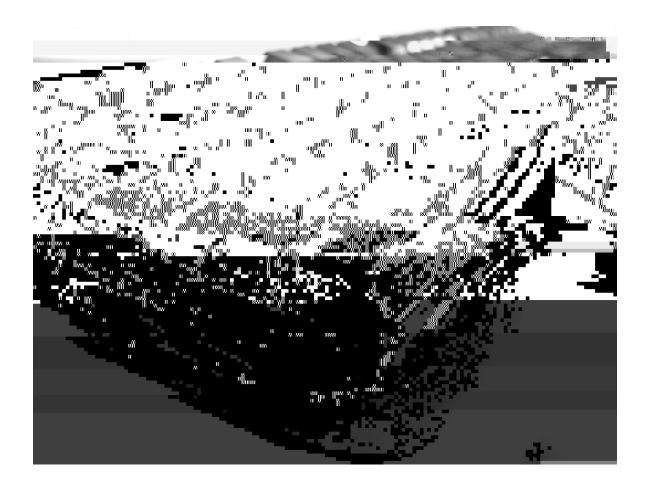
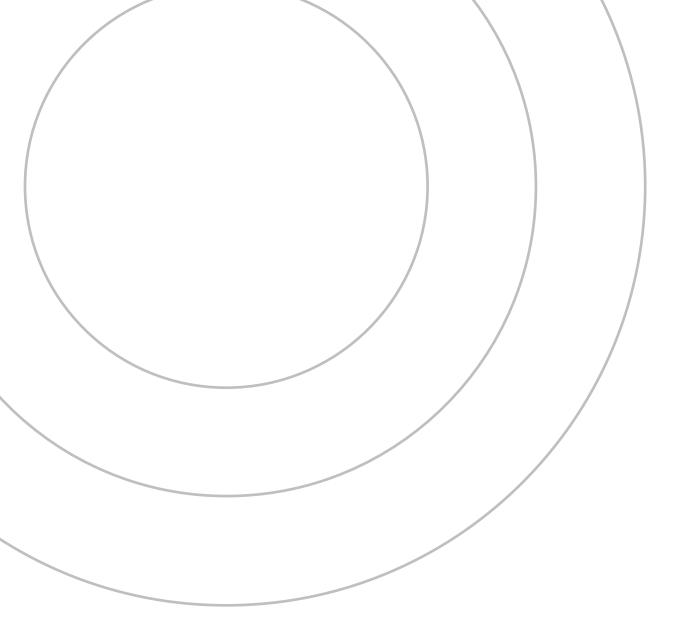


### Getting Started



Thank you for your interest in the MSM eMentoring Program! This program is an exciting new opportunity. It is a voluntary, self-directed, online mentoring program facilitated by MentorcliQ.

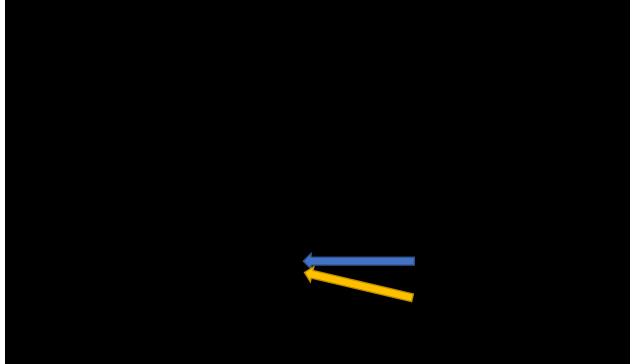


Mentoring has become an increasingly prevalent way of providing career guidance and increasing organization cohesion and morale.

# Signing Up

Step 1: Visit Our Website: <a href="http://www.msm.edu/ementoring/">http://www.msm.edu/ementoring/</a>

Step 2: Apply for the program by clicking on the link to be a mentor or mentee for a six-month period.



Step 3: Fill out the online application completely. To participate in this program, you will be prompted to agree to the following conditions.

by applying the this program, Laignes for

- Additional information on evaluations and tools and tips will be sent to your email from MSM Mentoring

#### Make sure to sign up for our exciting events that serve as compliments to your mentoring experience.



## Suggestions for Next Steps

### Mentors

- 1. Develop a Communication Plan with your Mentee
  - a. Let your mentee know when you are free and set up times you can talk.
  - b. The program requires touching base at least 4 times a month to ensure a fulfilling mentoring relationship. Touching base can be an email, on the phone, or inperson.
- 2. Define Goals for your mentoring relationship
  - a. Does your mentee want to build or hone their skills? Do they want to change careers? Setting up goals will help you meet the needs of your mentee.